



Seat No. _____

HR-161100010207

B. B. A. (Sem. II) (CBCS) (W.E.F. 2016)

Examination

April - 2023

It Tools for Business (2016)

Time : **1:30** Hours / Total Marks : **35**

- 1** Answer the following questions : (any **two**) **10**
- (1) Explain macros and modules.
 - (2) Explain various data types available in Access.
 - (3) Write short on RDBMS.
- 2** Answer the following questions : (any **two**) **10**
- (1) Write difference between 'linking table' and 'importing table'.
 - (2) Explain any five filed properties.
 - (3) Explain primary key, foreign key, and candidate key.
- 3** Write short notes : (any **three**) **15**
- (1) Form Properties
 - (2) Action query
 - (3) Find duplicate query
 - (4) Parameter query
 - (5) Calculated field.
- _____